

Part 4

APPENDICES

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CHAPTER 13

Appendices

APPENDIX 1: STAFFING OVERVIEW

The following tables provide details of Australian Public Service (APS) employees (ongoing and non-ongoing) employed under the *Public Service Act 1999* in 2007–08. The tables include aggregated information on salary, performance pay and non-salary benefits to which staff were entitled under the collective agreement and individual remuneration instruments of the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) and the Social Security Appeals Tribunal (SSAT).

The financial and staff resources summary tables that appear against each outcome and output group provide details of staffing years in terms of full-time equivalent numbers. Due to the impact of part-time employees and employees on leave without pay during the reporting period, the ‘staffing years (numbers)’ are lower than the staff numbers in the tables below, which reflect actual staff at level as recorded at 30 June 2008.

Table 4.1 Staffing overview—explanation of different classification streams for FaHCSIA and the SSAT

Australian Public Service (APS) Classification	FaHCSIA (excluding SSAT)	SSAT
Senior Executive Service (SES)	SES	
Executive Officer Level 2	Executive Level 2 (EL2)	EL2
Executive Officer Level 1	Executive Level 1 (EL1)	EL1
APS Level 6	APS Level 6	APS Level 6
APS Level 5	APS Level 5	APS Level 5
APS Level 4	APS Level 4	APS Level 4

continued

Table 4.1 Staffing overview—explanation of different classification streams for FaHCSIA and the SSAT *continued*

Australian Public Service (APS) Classification	FaHCSIA (excluding SSAT)	SSAT
APS Level 3	APS Level 3	APS Level 3
APS Level 2	APS Level 2	APS Level 2
APS Level 1	APS Level 1	APS Level 1
EL 2	Senior Public Affairs Officer	
APS Level 4 to EL1	Public Affairs Officer	
EL 2	Legal Officer 2	
APS Level 3 to EL 2	Legal Officer 1	

Staff by gender

Table 4.2 Staffing overview—FaHCSIA by employment type at 30 June 2008

Total staff by gender—FaHCSIA						
Gender	Ongoing full-time	Ongoing part-time	Non-ongoing full-time	Non-ongoing part-time	Casual	Total
Female	1,559	264	129	19	3	1,974
Male	881	28	81	4	4	998
Total	2,440	292	210	23	7	2,972

Table 4.3 Staffing overview—SSAT by employment type at 30 June 2008

Total staff by gender—SSAT						
Gender	Ongoing full-time	Ongoing part-time	Non-ongoing full-time	Non-ongoing part-time	Casual	Total
Female	62	5	4	4	–	75
Male	35	–	–	1	–	36
Total	97	5	4	5	–	111

Table 4.4 Staffing overview—staff by classification at 30 June 2008

Total FaHCSIA staff (excluding SSAT)									
Classification	ACT	QLD	NSW	VIC	SA	WA	NT	TAS	Total
Secretary	1	–	–	–	–	–	–	–	1
SES Band 3	7	–	–	–	–	–	–	–	7
SES Band 2	23	1	–	–	–	–	3	–	27
SES Band 1	66	2	2	1	2	3	7	1	84
Land Commissioner	1	–	–	–	–	–	–	–	1
EL 2 and equivalents	319	14	14	6	6	9	32	–	400
EL 1 and equivalents	696	35	31	14	16	27	45	3	867
Senior Public Affairs Officer Grade 2	4	–	–	–	–	–	–	–	4
Senior Public Affairs Officer Grade 1	2	–	–	–	–	–	–	–	2
Public Affairs Officer Grade 3	8	–	–	–	–	–	2	–	10
Public Affairs Officer Grade 2	13	–	2	–	–	–	–	–	15
Public Affairs Officer Grade 1	4	–	–	–	–	–	–	–	4
Legal Officer 2	14	–	–	–	–	1	–	–	15
Legal Officer 1	30	–	–	–	–	–	–	–	30
APS Level 6	460	53	45	32	30	49	46	4	719
APS Level 5	261	16	15	2	10	18	33	5	360
APS Level 4	156	15	15	5	9	14	14	3	231
APS Level 3	120	13	3	4	1	2	5	3	151
APS Level 2	11	4	6	2	2	4	7	1	37
APS Level 1	2	–	–	–	–	–	1	–	3
Cadets/Trainees	4	–	–	–	–	–	–	–	4
Total staff	2,202	153	133	66	76	127	195	20	2,972

Table 4.5 Staffing overview—SSAT staff by classification at 30 June 2008

Total SSAT staff									
Classification	ACT	QLD	NSW	VIC	SA	WA	NT	TAS	Total
EL 2	–	–	–	–	–	–	4	–	4
EL 1	–	1	1	1	1	–	5	–	9
APS Level 6	–	1	1	2	1	2	13	–	20
APS Level 5	–	–	–	–	–	–	2	–	2
APS Level 4	2	10	18	12	5	3	3	3	56
APS Level 3	–	–	–	–	–	–	1	–	1
APS Level 2	–	1	5	3	1	–	1	–	11
APS Level 1	–	3	1	1	2	1	–	–	8
Total staff	2	16	26	19	10	6	29	3	111

Table 4.6 FaHCSIA salary ranges by classification at 30 June 2008

Classification	Pay point – lowest (\$)	Pay point – highest (\$)
SES Band 3	200,000	279,000
SES Band 2	163,000	182,320
SES Band 1	121,626	161,215
FaHCSIA EL 2	87,069	135,000
FaHCSIA EL 1	74,738	100,393
FaHCSIA APS Level 6	61,121	85,963
FaHCSIA APS Level 5	56,774	61,237
FaHCSIA APS Level 4	50,294	59,901
FaHCSIA APS Level 3	44,550	48,379
FaHCSIA APS Level 2	39,213	42,904
FaHCSIA APS Level 1	33,686	37,371
Graduate APS	44,550	54,127

Table 4.7 SSAT salary ranges by classification at 30 June 2008

Classification	Pay point—lowest (\$)	Pay point—highest (\$)
EL 2	91,955	106,313
EL 1	73,896	84,954
APS Level 6	63,697	70,495
APS Level 5	58,910	61,431
APS Level 4	52,728	56,407
APS Level 3	47,212	50,890
APS Level 2	40,883	44,500
APS Level 1	35,459	39,075

Performance pay

Table 4.8 Staffing overview—performance payments during 2007–08

FaHCSIA (excluding SSAT)					
Classification	Number	Aggregated amount (\$)	Average (\$)	Minimum (\$)	Maximum (\$)
SES 3 and SES 2*	16	\$193,473	\$12,092	\$8,000	\$20,000
SES 1	38	\$353,541	\$9,303	\$5,000	\$21,000
FaHCSIA EL2	29	\$196,053	\$6,760	\$5,000	\$10,500
FaHCSIA EL1 and APS Levels 1–6	6	\$22,945	\$7,216	\$4,362	\$8,944
Total	89	\$766,012	\$35,371	\$22,362	\$60,444

* Figures have been aggregated to protect employee privacy.

Table 4.9 Staffing overview—Total staff on Individual Industrial Instruments at 30 June 2008

Classification	FaHCSIA	SSAT	Total
SES 3 & SES 2	24	–	24
SES 1	73	–	73
EL2	250	3	253
EL1	239	4	243
APS Levels 1–6	107	–	107
Total	693	7	700

Non-salary benefits—FaHCSIA

Table 4.10 Staffing overview—non-salary benefits at 30 June 2008

Non-salary benefits—FaHCSIA
Non-SES staff—Collective Agreement
<ul style="list-style-type: none"> ▶ access to employee assistance program ▶ mobile phone for official and incidental personal use ▶ airline lounge membership ▶ child and elder care information and referral service ▶ family care rooms, extra family care costs, school holiday family care subsidy ▶ study assistance ▶ time off for long business travel ▶ business class travel for long-haul flights ▶ flexible remuneration packaging ▶ assistance with public transport and parking costs ▶ influenza vaccination ▶ promoting good health payment ▶ 4WD driver training for staff required to service remote localities ▶ flextime cash out.
Non-SES staff—Australian Workplace Agreements/Individual Industrial Instruments
<ul style="list-style-type: none"> ▶ all of the above benefits except flextime cash out ▶ recreation leave cash out ▶ home office equipment ▶ support for professional and personal development.

continued

Table 4.10 Staffing overview—non-salary benefits at 30 June 2008 *continued*

Non-salary benefits—FaHCSIA
SES staff—Australian Workplace Agreements/Individual Industrial Instruments
<ul style="list-style-type: none">▶ all the above benefits except flextime cash out▶ motor vehicle for official and private use, fuel and parking▶ additional recreation leave.
Non-salary benefits—SSAT
<ul style="list-style-type: none">▶ access to child care information and referral and school holiday subsidies▶ flextime▶ leave purchase provisions▶ carers, parental and adoption leave▶ studies assistance scheme▶ influenza vaccinations▶ healthy lifestyle program.

APPENDIX 2: COMMONWEALTH DISABILITY STRATEGY PERFORMANCE REPORT

In this appendix, FaHCSIA reports on its performance under the Commonwealth Disability Strategy. Performance is reported in three categories, reflecting the Department’s role as a policy adviser, purchaser and employer. The Department does not have the role of regulator or provider under this strategy. In previous Annual Reports, the Department has included information on its responsibilities as an employer role. This function has been reported against in the *Australian Public Service State of the Service* report.

Disability Action Plan

FaHCSIA’s Disability Action Plan provides strong support for significant initiatives, including the strategic recruitment and retention policy for staff with disability.

The Department’s core business policy of advising and program management includes improving outcomes for people with disability. FaHCSIA continues to improve access to its policies, programs and facilities for people with disability.

Table 4.11 FaHCSIA—performance report against the Commonwealth Disability Strategy reporting framework: Policy Adviser Role

Performance requirements of the Policy Adviser Role	
Performance indicator	Current level of performance
New or revised policies/programs impact on the lives of people with disability prior to decision.	Where possible, an assessment of the impact of new policy and program proposals on people with disability is completed prior to implementation.
People with disability are included in consultations about new or revised policy/program proposals.	People with disability and peak disability groups are consulted as part of the Department’s consultation process when policies are implemented for the first time or revised.
Public announcements of new, revised or proposed policy/program initiatives are available in accessible formats for people with disability in a timely manner.	The Department has a standard for provision of documents in accessible formats.

Table 4.12 FaHCSIA—performance report against the Commonwealth Disability Strategy reporting framework: Purchaser Role

Performance requirements of the Purchaser Role	
Performance indicator	Current level of performance
Publicly available information on agreed purchasing specifications is available in accessible formats for people with disability.	Publication of purchasing specifications is undertaken through AusTender, the official Government website for the advertisement and announcement of tenders. AusTender’s website meets W3C standards for accessibility.
Processes for purchasing goods or services with a direct impact on the lives of people with disability are developed in consultation with people with disability.	The Department’s procurement policy necessitates consultation with all stakeholders and the concerns and interests of people with disability are included as part of this process.
Purchasing specifications and contract requirements for the purchase of goods and services are consistent with the requirements of the <i>Disability Discrimination Act 1992</i> .	All the Department’s contract proformas contain a standard clause requiring that contractors comply with the provisions of the <i>Disability Discrimination Act 1992</i> .
Publicly available performance reporting against the purchase contract specifications requested in accessible formats for people with disability is provided.	All performance reporting is available in accessible formats.
Complaints/grievance mechanisms, including access to external mechanisms, in place to address concerns raised about provider’s performance.	Complaints and grievances are managed under the FaHCSIA Service Charter. External complaints mechanisms are available. All providers operating under a funded service agreement are required to have a complaints and grievance mechanism and access to an external appeal mechanism.

APPENDIX 3: ADVERTISING AND MARKET RESEARCH

Departmental input (> \$10,500 GST inclusive)

Table 4.13 FaHCSIA—expenditure on advertising agencies, 2007–08

Name of organisation	Service provided	Total cost (\$) GST inclusive
Universal McCann	Advertising placement of the Violence Against Women. Australia Says NO. campaign	3,284,307
Total		3,284,307

Table 4.14 FaHCSIA—expenditure on direct mail organisations, 2007–08

Name of organisation	Service provided	Total cost (\$) GST inclusive
National Mailing & Marketing Pty Limited	Distribution of publications and products	182,105
Centrelink	Mailout to 20,000 Age Pension customers affected by Real Estate review	67,047
Total		249,152

Table 4.15 FaHCSIA—expenditure on media advertising agencies, 2007–08 as of 25/06/08

Name of organisation	Service provided	Total cost (\$) GST inclusive
HMA Blaze Pty Ltd	Recruitment advertising	762,479
HMA Blaze Pty Ltd	Community service announcements—NT Emergency Response	68,426
HMA Blaze Pty Ltd	Advertising for Keys to Living Together—Taking the First Step	66,000
HMA Blaze Pty Ltd	Advertising for Support for Victims of People Trafficking	19,691

continued

Table 4.15 FaHCSIA—expenditure on media advertising agencies, 2007–08 as of 25/06/08 *continued*

Name of organisation	Service provided	Total cost (\$) GST inclusive
HMA Blaze Pty Ltd	Increasing Social Housing Supply Request for Information	144,247
HMA Blaze Pty Ltd	Request for tender for the provision of contract services for a panel of project managers—small building work NT	18,750
HMA Blaze Pty Ltd	First round of advertising—2007 Asia-Pacific Economic Cooperation (APEC)	43,630
HMA Blaze Pty Ltd	Second round of advertising—2007 Asia-Pacific Economic Cooperation (APEC)	42,753
HMA Blaze Pty Ltd	Advertising for RFT 595—panel of trade contractors for small building works in the NT	23,895
HMA Blaze Pty Ltd	Advertising for RFT 594—panel of trade contractors for small building works in the NT	23,895
HMA Blaze Pty Ltd	Advertising for NT Emergency Response—four page information advertorial	37,134
HMA Blaze Pty Ltd	Advertising for Cadastral Survey	20,553
HMA Blaze Pty Ltd	Advertising for Increasing Social Housing Supply—Request for Information	68,283
HMA Blaze Pty Ltd	National Indigenous radio advertising	15,770
HMA Blaze Pty Ltd	Advertising for Disability Supported Accommodation Program—Notice of National Consultations	79,799
HMA Blaze Pty Ltd	Advertising for the Source Website	18,150
HMA Blaze Pty Ltd	Advertising for International Day of People with Disability (IDPWD)	22,650
HMA Blaze Pty Ltd	Advertising for Bounty Bags—Mother to Be	22,308
HMA Blaze Pty Ltd	Advertising of studio production with Indigenous talent	11,165
HMA Blaze Pty Ltd	Advertising NT Emergency Response	72,729
HMA Blaze Pty Ltd	Advertising for NT new pornography laws	21,544
HMA Blaze Pty Ltd	Radio advertising for NT new pornography laws	12,326
HMA Blaze Pty Ltd	Advertising for NT new pornography laws—post September 14 message	33,231

continued

Table 4.15 FaHCSIA—expenditure on media advertising agencies, 2007–08 as of 25/06/08 *continued*

Name of organisation	Service provided	Total cost (\$) GST inclusive
HMA Blaze Pty Ltd	Advertising for NT Emergency Response	80,905
HMA Blaze Pty Ltd	Advertising for eSub: Program Funding Submissions 2008–09— Indigenous Whole-of-Government Programs	68,213
HMA Blaze Pty Ltd	Advertising for Australia/Switzerland Social Security Agreement	28,485
HMA Blaze Pty Ltd	Advertising of Request for Tender for the provision of Project Advisory and Management Services for Indigenous Housing and Infrastructure Programs	30,106
HMA Blaze Pty Ltd	Advertising for NAIDOC week poster competition	11,388
HMA Blaze Pty Ltd	Advertising EOI— New Supported Employment places for disability	28,865
HMA Blaze Pty Ltd	Advertising for FaHCSIA Compass Graduate Program recruitment	42,169
HMA Blaze Pty Ltd	Advertising for IDPwD Awards	32,447
HMA Blaze Pty Ltd	Advertising for 2007–08 WLDP Grants	26,797
HMA Blaze Pty Ltd	Advertising for National Disability Conference Funding Program	26,861
HMA Blaze Pty Ltd	Radio advertising for CDEP	53,525
HMA Blaze Pty Ltd	Advertising for contributions to tackling homelessness	27,966
HMA Blaze Pty Ltd	National Indigenous radio advertising— targeting women, men and youth	80,000
HMA Blaze Pty Ltd	National Indigenous newspaper advertising— targeting women, men and youth	16,853
HMA Blaze Pty Ltd	Supplementary national Indigenous advertising promoting Indigenous leadership programs and opportunities	46,975
HMA Blaze Pty Ltd	Advertising for National Council to Reduce Violence Against Women and Children	30,618
HMA Blaze Pty Ltd	Advertising for New Mother Bag— Keys to Living Together	108,790
HMA Blaze Pty Ltd	Advertising for Opportunity to Provide Autism Early Prevention Services	57,936

continued

Table 4.15 FaHCSIA—expenditure on media advertising agencies, 2007–08 as of 25/06/08 *continued*

Name of organisation	Service provided	Total cost (\$) GST inclusive
HMA Blaze Pty Ltd	Advertising for Helping Children with Autism Package Workshop	61,592
HMA Blaze Pty Ltd	Advertising for Applications for the Personal Helpers and Mentors Program	121,812
HMA Blaze Pty Ltd	COAG Mental Health—Respite Care Round 1	82,867
HMA Blaze Pty Ltd	Advertising for Broadband for Seniors	25,595
HMA Blaze Pty Ltd	First round of advertising for the Domestic Violence Helpline Tender	17,900
HMA Blaze Pty Ltd	Television advertising for Sorry Day event	12,542
HMA Blaze Pty Ltd	Advertising for Indigenous Leadership Program	15,770
HMA Blaze Pty Ltd	Advertising for NT Emergency Response new pornography/alcohol laws	72,729
HMA Blaze Pty Ltd	Advertising for Indigenous Leadership Program	57,963
HMA Blaze Pty Ltd	Advertising for Carer Payment Review	139,008
	Total	3,056,085

Table 4.16 FaHCSIA—expenditure on market research, 2007–08

Name of organisation	Service provided	Total cost (\$) GST inclusive
Blue Moon Research & Planning Pty Ltd*	Developmental research to test social and community messages among the Australian community in the event of a human influenza pandemic	170,830
Blue Moon Research & Planning Pty Ltd	Office for Women Respectful Relationships	185,185
Colmar Brunton Social Research*	Improving market perception of business services in the business to business market	70,000
Colmar Brunton Social Research*	Income Management Debit Card—Concept testing	50,000
Colmar Brunton Social Research*	Market Testing Do It Yourself Marketing Kit for business services	31,500
Di Marzio Research*	Market Research on future planning information material for carers	168,190
Open Mind Research Group Pty Ltd*	Research into publications for the Senior and Means Test Branch	44,863
Orima Research Pty Ltd*	Qualitative research to explore experiences of the review process among Carer Allowance and Carer Payment recipients	63,980
TNS Social Research	Office for Women website review	43,945
Total		828,493

* This consultant is also listed in Appendix 4—Consultancy and contract details, see page 352

APPENDIX 4: CONSULTANCY CONTRACT DETAILS

FaHCSIA's responsibility for both policy matters and the delivery of government services often requires the use of consultant expertise. Consultants are generally engaged when particular specialist expertise is necessary, sufficiently skilled expertise is not immediately available in-house, or independent advice on an issue is required.

The services provided by consultants include information gathering, research, data analysis, customer surveys, different types of financial activities and the provision of technical expertise.

The engagement of consultants is carried out in the same manner as the Department's other procurement activities and is consistent with the Commonwealth Procurement Guidelines and the Department's Chief Executive Instructions. The priority is to obtain value for money. Competitive processes are, as far as possible, used for the selection of consultants, and the Chief Executive Instructions contain guidelines for the approval of expenditure.

Unless specifically exempt from reporting requirements, the Department must gazette, on AusTender, all new contracts valued at \$10,000 or over. During 2007–08, FaHCSIA did not have any contracts exempt from the gazettal requirement.

Information on Australian Government consultancies and contracts can be found on the AusTender website: www.tenders.gov.au.

Categories of purpose

Based on the categories currently used in AusTender (the government online contract reporting system), the main purposes (by value), for which new consultancies were let in 2007–08 were:

- business administration services (approx 36 per cent)
- management and business professionals and administrative services (approx 35 per cent)
- management advisory services (approx 4 per cent)
- community and social services (approx 5 per cent)
- legal services (approx 4 per cent)
- computer services (approx 4 per cent)
- human resources services (approx 3.5 per cent)
- other (approx 8.5 per cent).

New consultancies of \$10,000 or more

Table 4.17 below sets out details of new consultancies let to the value of \$10,000 or more during 2007–08.

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
3 Dimensional Consulting Pty Ltd	Consultancy service for enhancements to Appeals Management Systems for Windows (AMSWIN) (registration and processing of CSA appeals)	66,696	Select (panel)	A, D
ACER	Child Assessment Instrument, “Who Am I and Renfrew” — scoring and analysis of completed forms	57,525	Direct	B
Acumen Alliance ACT Pty Ltd	Reconciliation of NTER Assets Register	22,275	Open	D
Acumen Alliance ACT Pty Ltd	Management Accounting	12,760	Open	D
Acumen Alliance ACT Pty Ltd	Probity Services	15,000	Select (panel)	C
Aideen Gallagher	Autism Spectrum Disorders Advisory Group Member	30,000	Direct	D
Allen Consulting Group	Community Investment Research Project	316,250	Select (panel)	D
Allen Consulting Group	International Review of future planning provisions	96,648	Select (panel)	A, C, D
Allen Consulting Group	Post Implementation Review of the Inclusion and Professional Support Program	64,950	Open	C
Altis Consulting	FRSP Online Hyperion Reports	54,500	Select (panel)	D
Anecdote Pty Ltd	Provision of ‘SenseMaker’ software and related services for analysing the qualitative data for the Longitudinal Study of Indigenous Children (LSIC)	87,784	Direct	B, E

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
ANU Enterprise	Research piece: Exploring time series changes in the number of children living in families reliant on income support	66,000	Direct	E
Applied Economics (Canberra) Pty Ltd	Research the cost of providing Family Day Care and In Home Care across different geographical area	170,500	Open	C
ARTD Management and Research Pty Ltd	Playgroup Program Evaluation	162,392	Open	C
ARTD Management and Research Pty Ltd	FaHCSIA Standard Performance Framework	45,000	Open	A
ARTD Management and Research Pty Ltd	Consultancy	29,050	Open	D
ARTD Management and Research Pty Ltd	Provide expert advice on the development of a streamlined performance framework which encompasses the three COAG Mental Health initiatives	29,000	Select (panel)	D
ARTD Management and Research Pty Ltd	National Disability Advocacy Program (NDAP) Quality Improvement sector feedback facilitation and analysis project	29,050	Select (panel)	E
ARTD Management and Research Pty Ltd	Consultancy to develop a NDAP Quality Strategy Handbook and prepare and deliver a briefing session for the Joint Accreditation System for Australian and New Zealand (JAS-ANZ) Technical Committee	28,250	Select (panel)	E
Ascent Governance Pty Ltd	Consultancy	96,800	Open	D
Ascent Governance Pty Ltd	Assistance with annual Fringe Benefits Tax	98,462	Open	A, E
Austin Sweeney	Prescribed Bodies Corporate Good Governance Guide	39,600	Open	D
Australian Charities Fund	FaHCSIA Workplace Giving Program	11,000	Select (panel)	D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS)	Research—Visitors fund—Covering mental health and youth aspirations and transitions	92,400	Select (panel)	E
Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS)	Contextual profiles of the NTER and Cape York communities	232,200	Open	D
Australian Institute of Family Studies	Families Week Report	55,000	Direct	C
Australian Institute of Health and Welfare (AIHW)	Supported Accommodation Assistance Program (SAAP) Data Collection	2,034,277	Direct	B
Australian Institute of Health and Welfare (AIHW)	SAAP Evaluation Projects	50,403	Direct	D
Australian Institute of Health and Welfare (AIHW)	Younger People in Residential Aged Care (YPIRAC) data sets and collection process	132,536	Direct	B, D
Australian Institute of Health and Welfare (AIHW)	Commonwealth State Territory Disability Agreement (CSTDA)—Data Agency (On-going costs associated with the provision of data)	220,000	Direct	A, B, C, D, E
Australian Institute of Health and Welfare (AIHW)	Provision of information management and Statistical Services	50,000	Direct	C
Australian Institute of Health and Welfare (AIHW)	Develop a set of performance indicators for the Cape York Welfare reform trials	165,000	Select (panel)	E
Australian Institute of Management	Corporate Social Responsibility Services	121,000	Select (panel)	A
Australian National University	Situation analysis of alcohol management at Elliott, Epenarra, Tennant Creek and Canteen Creek	150,000	Select (panel)	E

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Australian National University, Centre for Aboriginal Economic Policy Research	Research Report— Indigenous Populations	1,332,870	Select (panel)	C
Australian Public Service Commission	Scribe service	10,223	Direct	C
Australian Rural Accounting	ORATSIC Governance Information session and constitution redesign work— Palm Island	15,840	Open	D
Australian Rural Accounting	Coen Post Incorporation Governance session—training	10,325	Open	D
Australian Rural Accounting	ORATSIC Governance information session—training	16,631	Open	D
Beaconhill Consulting	Strategic, technical and financial services for the Increasing Social Housing Supply Request for Information	79,260	Direct	D
Blackink Writing and Consultancy	Analysis of the Public Submissions to the Green Paper	49,280	Select (panel)	A
Blackink Writing and Consultancy	Editor for Green Paper on homelessness and analysis of the public submissions to the Green Paper	12,320	Direct	A
Blake Dawson	Review of Child Support Agency (CSA) case management processes	209,557	Open	A, D
Blue Moon Research & Planning Pty Ltd*	Developmental research to test social and community messages among the Australian community in the event of a human influenza pandemic	170,830	Select (panel)	C
Burdon Torzillo & Associates Pty Ltd	Two-day Constitutional Redesign Workshops in Alice Springs	35,000	Open	D
Burdon Torzillo & Associates Pty Ltd	Post-administration— Training	13,079	Open	D
Burdon Torzillo & Associates Pty Ltd	Training	29,358	Open	D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Burdon Torzillo & Associates Pty Ltd	Assistance to Nauiyu Nambiyu Land Trust (NNLT) in considering and management of land tenure matters leading up to the expiration of its current lease over the Nauiyu Nambiyu Township	83,350	Select (panel)	D
Business & Community Pty Ltd	ORIC Constitution Redesign	11,400	Open	D
Business & Community Pty Ltd	Governance information Training	19,000	Open	D
Business Aspect Pty Ltd	FaHCSIA Electronic Document and Records Management System (EDRMS) Solution Architecture	37,268	Open	D
Business Journey	2008 FBT Review and Audit	18,182	Open	C
C A Mauk and Associates	Advice/support to Group Manager on governance arrangements	70,000	Select (panel)	D
Centre for Health Service Development, University of Wollongong	Assist development of new Carer Payment (child) assessment tool	58,732	Select (panel)	E
Change Management Group	Support to Internal Audit and Fraud Services	44,000	Direct	E
Charles Darwin University	Community (Belyuen Community) Appraisal Report. This involved a one-off short term task	33,512	Select (panel)	D
Charles Darwin University	Development of intellectual output—collection of quantitative/qualitative statistical information	163,000	Select (panel)	B
Collins Anderson Management	Development of a preliminary business plan for the prospective MacDonnell Shire Council	54,120	Select (panel)	C
Colmar Brunton Social Research	Provision of consultancy services for the White Paper on homelessness	79,620	Open	D
Colmar Brunton Social Research	Consultancy	165,000	Open	D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Colmar Brunton Social Research	Desk Top Review of Reports and Products	71,148	Open	C
Colmar Brunton Social Research*	Income Management Debit Card—Concept testing	50,000	Select	C, D
Colmar Brunton Social Research	Baseline Community Profile—Galiwinku	50,265	Select (panel)	B
Cordelta	Specialised Taxation Services	57,110	Select (panel)	D
Courage Partners	Evaluation of Indigenous Leadership program	78,320	Select (panel)	A, D
Courage Partners	Research—the design and development of a comprehensive evaluation framework for the process, impact, and outcome of a range of strategies currently being implemented to address petrol sniffing in remote Indigenous communities	79,200	Select (panel)	D
Courage Partners	Research—write up of the Evaluation Ideas workshop	11,571	Select (panel)	D
Courage Partners	Research—development of the program logic and evaluation framework for the Cape York welfare trials	77,000	Select (panel)	D
Courage Partners	Evaluation of Child Disability Assessment Tool (CDAT) and Adult Disability Assessment Tool (ADAT)	82,720	Select (panel)	C
Cultural & Indigenous Research Centre Australia (CIRCA)	Baseline Community Profile—Mornington Shire Queensland	48,600	Open	D
De Castro & Sullivan	S453-1 Exams	32,340	Open	D
Deacons Projects	Probity services on AIFS Research proposal	20,460	Open	A
Deacons Projects	FRSP online privacy impact assessment	21,120	Open	C

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Deborah Durnan	Remote introductory corporate governance workshops	16,200	Open	D
Deborah Durnan	Remote introductory corporation—training	13,634	Open	D
Deborah Durnan	Deliver governance workshop—training	34,998	Open	D
Deborah Durnan	Refresh regional introductory to corporate governance workshop—training	36,000	Open	D
Deborah Durnan	Introductory corporate governance—training	48,240	Open	D
Deloitte Touche Tohmatsu	Audit Risk and Fraud Services	460,000	Open	A, D
Deloitte Touche Tohmatsu	Provision of consultancy re: ORIC CATSI Act Implementation Project—Systems build	5,916,636	Open	D
Deloitte Touche Tohmatsu	Assistance to an Alice Springs Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Women's Council to identify opportunities for administrative streamlining	16,125	Select (panel)	D
Deloitte Touche Tohmatsu	FOFMS post Implementation review—processes	76,710	Open	D
DFK Kidsons	The Department, in coordination with the Department of Education Science and Training (DEST) and the Department of Communication, Information Technology and the Arts (DCITA), funded an independent review of the current and projected financial position of the Gap Youth Centre (GYC)	14,413	Select (panel)	D
DGR Consulting PTY LTD	Advice on the development of performance indicators	27,400	Direct	D
Di Marzio Research P/L*	Market Research on future planning information material for carers	168,190	Select (panel)	A, C, D
Dimension Data Australia Pty Ltd	Services for Targeted Network Review	24,420	Direct	D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Disability Studies and Research	Review of the Information Kit for Disability Employers	25,080	Select (panel)	D
Dr Helen McKenna	Develop benchmarks for Indigenous access and take-up rates in mainstream programs and services administered by FaHCSIA as required under FaHCSIA's Reconciliation Plan, 2007–08	22,000	Direct	D
Dr Jacqueline Roberts	Autism Spectrum Disorders Expert Reference Group	30,000	Direct	D
Dr Michael Cooke	Provision of consultancy services in relation to the Indigenous interpreters project	66,030	Direct	D
e-Centric Communications	Portal programming	24,750	Select (panel)	A, D
Energetica Pty Ltd	Homelessness Clearinghouse— development and maintenance	491,202	Open	D
Enmark Business Advisors Pty Ltd	S453-1 Exams (3) Bulabula, Yuyung, Yilli	39,693	Direct	D
Enmark Business Advisors Pty Ltd	Examination for community development and child protection	31,598	Open	D
Ernst & Young	Treatment of investment returns Aboriginal and Torres Strait Islander Land Account	15,000	Open	E
Ernst & Young	Review Aboriginal Hostels	112,521	Open	A, D
Forensic Digital Services	Provide Computer Forensic Support	60,500	Direct	D, E
Forensic Digital Services	Provide Computer Database and E-Discovery Support	55,000	Direct	A, E
Foundation for Rural and Regional Renewal	Community Engagement Program Services	150,700	Select (panel)	D
Gail Mulcair	Autism Spectrum Disorders Advisory Group Member	30,000	Direct	D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Geoscience Australia	Family Relationships Centre Maps	36,888	Open	A
Global Value Xchange PTY LTD	Training Cert IV Blocks 3—training	45,283	Open	D
HannahFyre Enterprises	Children's Services Program Assistance	26,400	Select (panel)	C
HannahFyre Enterprises	Develop overarching strategy and project management plan and process integration for implementation of the 'Helping Children with Autism' package	55,000	Select (panel)	D
Haystac Public Affairs	Implementation of the National Youth Week 2008 national communication strategy	239,217	Open	E
Hoholt Financial Consulting Pty Ltd	S453-1 Exams	15,400	Open	D
Hope Reviews/ Gemtil	Provide Management direction and leadership to Branch/Project while recruitment for position was being undertaken	128,000	Direct	D
Horizons Education & Development	Certificate IV in Business Governance—Training	24,551	Open	D
Horizons Education & Development	Certificate IV Training in Business Governance—Training	34,194	Open	D
Horizons Education & Development	Plan and deliver the Certificate IV in Business Governance—Training	34,688	Open	D
Horizons Education & Development	Plan and deliver Introduction to Corporate Governance—Training	76,531	Open	D
Howie Herring & Forsyth	Project management services for the refurbishment of SSAT New South Wales Office	29,214	Select (panel)	A, D
Howie Herring & Forsyth	Project management services for the refurbishment of SSAT Australian Capital Territory Office	33,490	Select (panel)	A, D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Howie Herring & Forsyth	Project management services for the relocation and refurbishment of SSAT Queensland Office	39,964	Select (panel)	A, D
Hyperware Consulting Pty Ltd	Configuring and programming of servers and the web	47,784	Select (panel)	A, D
Inner North Consulting Pty Ltd	Business analysis and project management	95,920	Direct	D, E
Inner North Consulting Pty Ltd	Business analysis and project management	212,718	Direct	D, E
IntentMC Pty Ltd	Training workshops	15,400	Open	D
Joint Accreditation System of Australia and New Zealand (JAS-ANZ)	Provision of consultancy services to develop a National Disability Advocacy Program JAS-ANZ auditing procedure	52,360	Direct	E
Kamira Stacey Consulting Pty	HR related investigations for OHS/Code of Conduct	14,850	Open	C
Kavanagh Consulting	Community engagement ICGW workshop 1 and 2 Balgo	29,948	Open	D
Kavanagh Consulting	Remote three day introductory training	16,768	Open	D
Kavanagh Consulting	Community engagement ICGW—Training	17,085	Open	D
Korda Mentha	S453-1 Exams	12,870	Open	D
Korda Mentha	S453-1 Exams	16,354	Open	D
Korda Mentha	S453-1 Exams	18,545	Open	D
Korda Mentha	S453-1 Exams	19,800	Open	D
Korda Mentha	S453-1 Exams	25,190	Open	D
KPMG	New disability supported employment places	53,460	Open	A
KPMG	FOFMS TRA Update-Enhancement Release 5	19,751	Open	C
KPMG	Review of BAS, Internal controls GST	12,500	Open	C

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
KPMG	Assistance with financial statement processes	48,047	Open	A
KPMG	ICC Implementation Review	274,415	Select (panel)	D
KPMG	Financial viability and business case assessment for new disability supported employment services	31,350	Select (panel)	A
Langford Consultancy	S453-1 Exams	13,479	Open	D
Langford Consultancy	Review Balkanu Project	55,049	Select (panel)	D
Langford Consultancy	Review Cape York Partnerships	57,311	Select (panel)	D
Lanier Voice	Provision of voice recording system for CSA appeals	71,724	Open	A, D, E
Lindsay J Roberts FCA	S453-1 Exams	26,125	Open	D
Lindsay J Roberts FCA	Examination of Warringu Aboriginal and Torres Strait Islanders Corporation	26,400	Open	D
Marg Cranny & Assoc	Production and evaluation of manuals for Indigenous Leadership program	19,800	Select (panel)	C
Max Shanahan & Associates Pty Ltd	Provision of consultancy services	16,500	Direct	D
Media Team Australia	Promotion of corporate social responsibility in media	44,000	Select (panel)	D
Michael Lennon Professional Services	Independent advice for the National Affordable Housing Agreement	57,713	Direct	D
Morgan Disney & Associates Pty Ltd	SRA Implementation Review	117,260	Select (panel)	D
MP Consulting	Planning for drug and alcohol	172,000	Select (panel)	D
Nash Management Group	Project management services for the refurbishment of SSAT Tasmanian Office	13,200	Select (panel)	A, D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
National Australia Day Council	Sponsorship for Young Australian of the Year Award, National Australia Day 2008	303,415	Select (panel)	D
National Centre for Social and Economic Modelling (The University of Canberra)	Head agreement for Micro-simulation modelling and related services for the period 2007–10	456,534	Select	E
Nicole Rogerson	Autism Spectrum Disorders Advisory Group Member	30,000	Direct	D
Nous Group	Consultancy services/advice to Disability Investment Group	149,556	Select (panel)	D
Novell Pty Ltd	Consulting services for Network Operating System upgrade	11,254	Select (panel)	A, D
Oakton Services Pty Ltd	Audit, risk and fraud services	1,500,000	Open	A, D
Objective Corporation Ltd	Consultancy service for provision of EDRMS services	177,667	Open	A,D, E
O'Brien Rich Research	Child Care Links Program Evaluation 2007	157,520	Open	C
Open Mind Research Group*	Market testing seniors publications	152,845	Open	C
Opus Qantec McWilliam Pty Ltd	Development of a scope of works for the Nguui cemetery upgrade project, in consultation with traditional owners and key stakeholders	24,376	Select (panel)	D
Orima Research Pty Ltd*	Qualitative research to explore experiences of the review process among Carer Allowance and Carer Payment recipients	63,980	Select (panel)	C
Orima Research Pty Ltd	Research services for project entitled 'Carer Payment Recipients and Workforce Participation'	24,750	Open	C
Orima Research Pty Ltd	Homelessness White Paper	259,347	Open	C

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Orima Research Pty Ltd	Research into review experiences of Carer Allowance and Carer Payment recipients	64,480	Open	C
Orima Research Pty Ltd	Data analysis	15,950	Open	D
Peoplebank	Consultancy	31,680	Select (panel)	A
Performance Vision	FRSP Online Hyperion Reports	22,378	Select (panel)	D
Perks Audit and Assurance	Consultancy	46,200	Open	D
Policy & Management Advisory	Independent advice for national affordable housing agreement	57,713	Direct	D
Preemptive Consulting Pty Ltd	Consulting services for Network Infrastructure	207,536	Select (panel)	A, D
Pricewaterhouse Coopers	Audit Risk and Fraud Services	420,000	Open	A, D
Professor Tony Attwood	Autism Spectrum Disorders Expert Reference Group	30,000	Direct	D
Pro-Safety Consultants Pty Ltd	Consultancy services for the Unified Access Control System Project and Tuggeranong Office Park Access Control Project	72,000	Open	A, D
Providence Consulting Group	Northern Territory Emergency Response Implementation Plan	57,875	Open	A
Queensland University of Technology	Academic and administrative support for the Youth Services Action Research Committee	16,500	Direct	D
Reid Campbell	Project management services for the relocation and refurbishment of SSAT Victorian Office	27,408	Select (panel)	A, D
Reid Campbell	Project management services for the relocation and refurbishment of SSAT National Office	47,941	Select (panel)	A, D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Reid Campbell	Project management services for the relocation and refurbishment of SSAT Sydney Office	37,765	Select (panel)	A, D
Results Consulting	Job analysis of SSAT positions	68,280	Select (panel)	A, D
Richardson O'Rourke Consulting Pty Ltd	ORIC Organisation Review	16,016	Select (panel)	D
RogenSi Pty Ltd	Advisory services for strategic communications relating to the Northern Territory Emergency Response	63,500	Select (panel)	A,D, E
Ron Hunt	Autism Spectrum Disorders Advisory Group Member	30,000	Direct	D
Roy Morgan	Survey design and development for the Longitudinal Study of Indigenous Children (LSIC) Survey	1,746,959	Open	B
RPR Consulting Pty Ltd	FRSP Approval Requirement	11,275	Direct	C
RPR Consulting Pty Ltd	Facilitation of community consultation meetings to develop a national child protection framework	42,155	Select (panel)	C
RPR Consulting Pty Ltd	Implementation review to determine best practice strategies to inform future program design/practice for Personal Helpers and Mentors Program	41,260	Select (panel)	D
RPR Consulting Pty Ltd	Strategic Planning and development	35,200	Open	D
Rural Solutions	Rulebook Re-design and Governance Training	15,480	Open	D
Scolari Comerford Chartered Accountants	Examination of Bagan Aboriginal Corporations	14,850	Open	D
Senatore Brennan Rashid	S453-1 Exams (3) Redfern, South, National, Sydney	15,000	Open	D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
SGS Economics	Communities in Crisis	124,307	Select (panel)	D
Social Compass	Baseline Community Profile—East Kimberley	247,002	Open	D
Stamford Interactive	Information architecture and usability design for www.fahcsia.gov.au	79,582	Select (panel)	B
Stone Throw Consulting	Provision of investigative services	18,900	Open	D
Stones Throw Consulting	Independent investigative services	12,825	Select (panel)	D
StratSec.Net Pty Ltd	FaHCSIA IT architecture review	15,800	Select (panel)	C
Swinburne University of Technology	NPY Women's Council and Young Women Corporations—training	10,296	Open	D
Swinburne University of Technology	South Australia Certificate—training	22,146	Open	D
Swinburne University of Technology	Development of training materials and curriculum—training	72,275	Open	D
Taylor Fry Consulting Actuaries	To undertake a study of Age Pension, Carer Payment, Pension Debts in accordance with proposal for exploratory analysis of debt repayments	71,500	Select (panel)	A
Team Systems Pty Ltd	Facilitation of Convention on the Elimination of all forms of Discrimination Against Women (CEDAW) Roundtables	13,860	Open	C
Team Systems Pty Ltd	Consultancy support for Advocacy Reform and Management Section Planning Workshop	12,000	Direct	E
Team Systems Pty Ltd	Property management, tenancy management, tenancy support services—support Australian Government/Northern Territory Government planning for above	16,479	Select (panel)	A, D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Templeton Galt Pty Ltd	Consultancy services to assist in the preparation of RFT documentation for a service provider tender	172,800	Open	A, D
The Infants' Home (Wendy Foote)	Recording proceedings of community consultation meetings and written community submissions to develop a national child protection framework	15,131	Select (panel)	C
TNR Financial Services Pty Ltd	Provision of consultancy services	12,650	Open	D
TNR Financial Services Pty Ltd	S453-1 Exams (3) Buyinbin, Gungyah, Bulgarr	16,500	Open	D
TNS Social Research	Research—To design and test an online survey for Government Business Managers using the National Indigenous Information System and to analyse and report on the final survey results	34,925	Select (panel)	D
TNS Social Research*	Office for Women website review	43,945	Select	B
Tony Blunn AO	Independent review into circumstances surrounding the acquisition of NTER staff accommodation	60,000	Direct	C
University of New South Wales—Social Policy Research Centre	Provision of contract in relation to Quality of Life Outcomes Reporting for Younger People with Disability in Residential Aged Care	53,697	Direct	B, D
University of Queensland	Provision of services in relation to the development of an outcomes measurement framework for the Personal Helpers and Mentors Program	70,000	Select (panel)	E
Urbis JHD	Provision of consultancy services in relation to the Petrol Sniffing Strategy	82,947	Open	C
Urbis JHD	Evaluation of Family Relationship Services for Humanitarian Entrants (FRSHE) initiative	45,116	Select (panel)	C
Veda Advantage	Real Estate Measure—Property Value Data	231,000	Direct	D

continued

Table 4.17 FaHCSIA (including SSAT) consultancy services let during 2007–08 of \$10,000 or more *continued*

Consultant name	Description	Contract price (\$)	Selection process	Justification (1)
Wallis Consulting Group Pty Ltd	Consultancy services	76,953	Select (panel)	D
WalterTurnbull	Review of financial and governance position of Disability Employment Action Centre (DEAC)	22,000	Open	D
WalterTurnbull	Scope and develop systems and procedures for assets management	55,000	Open	D
WalterTurnbull	Provision of financial services	25,000	Open	D
WalterTurnbull	FOFMS Project Post Implementation Review	104,500	Open	D
WalterTurnbull	Provision of project management services	50,000	Select (panel)	C
WalterTurnbull	Conduct a full organisation review of the Disability Action Centre (DEAC) and the advocacy arm of DEAC known as the Association of Employees with Disability	23,300	Select (panel)	D
WalterTurnbull	Provision of financial analysis report	16,500	Select (panel)	A
Yellow Edge Pty Ltd	Conference facilitation	12,800	Open	D
Yellow Edge Pty Ltd	Review and improve the governance workshop—Training	27,390	Open	D
Yellow Edge Pty Ltd	Review of Larakia Nation Aboriginal Corporation to assess financial and operational sustainability. Involved a one-off short term task requiring professional knowledge	70,000	Select (panel)	D
Total		27,591,226		

* Consultants also appear in Appendix 3—Advertising and market research

(1) Justification for decision to use consultancy:

- A. skills currently unavailable within FaHCSIA
- B. requirements for collection of quantitative/qualitative statistical information
- C. requirement for independent or impartial research/assessment by an independent organisation
- D. requirement for specialist/professional expertise
- E. consultant is recognised as an expert in the field and uniquely able to provide the required services.

APPENDIX 5: DISCRETIONARY GRANTS

Table 4.18 FaHCSIA Discretionary Grants programs 2007–08

Program name	Program description	Output Group
Aboriginals Benefit Account (ABA) – Payments under section 64(4) of the <i>Aboriginal Land Rights (Northern Territory) Act 1976</i>	Funding for projects that provide benefits to Aboriginal people living in the Northern Territory in the areas of economic development, land and sea management, community enhancement, scholarship and sponsorship in education and leadership, and ceremonial and funeral support.	1.2
Combating Petrol Sniffing	Funding to reduce the incidence of substance abuse in declared petrol sniffing strategy zones by addressing prevention, early intervention and treatment issues, and tailored support packages to communities experiencing the impact of substance abuse.	1.2
Community Development Employment Projects ¹	Funding for unemployed Indigenous people to provide participation opportunities through activities that develop their skills and improve their employability in order to achieve economic independence.	1.2
Community Engagement	Funding to support volunteering, developing leadership, mentoring and life skills, strengthening ties between business and the community to improve outcomes for individual, families and to strengthen communities.	4.4
Community Housing and Infrastructure	Funding to supplement the efforts of state and territory governments to provide rental housing, municipal services and environmental health-related infrastructure in Indigenous communities.	1.2
Family Relationships	Funding to support Australian families to have healthy, resilient relationships, through times of family change and stress.	3.1
Financial Management	Funding to improve the financial self-reliance and wellbeing of individuals and families.	4.2
Homelessness and Housing	Funding to support initiatives aimed at improving responses to the causes and outcomes of homelessness and to improve housing affordability.	4.1
Indigenous Communities Strategic Investment	Funding to support Indigenous communities to implement identified priorities and enable tailored responses to local community needs, particularly where there is a clear commitment to share responsibility between government and community.	1.2

continued

Table 4.18 FaHCSIA Discretionary grants programs 2007–08 *continued*

Program name	Program description	Output Group
Indigenous Women's Program (component of Indigenous Leadership)	Funding to enhance Indigenous women's leadership, representation, safety, wellbeing and economic status.	1.2
Mental Health	Funding to deliver community based projects to assist families, carers, children and young people affected by mental illness, with a particular focus on Indigenous families and those from culturally and linguistically diverse backgrounds.	2.2
Native Title and Land Rights	Funding to assist Indigenous Australians to exercise their legal rights in respect to land, sea and Native Title.	1.2
Northern Territory Emergency Response	Funding for a whole-of-government response to coordinate welfare reform, employment, law and order, supporting families and housing and land reform in Indigenous communities.	1.2
Parenting	Funding to promote and support the positive development and wellbeing of children in the early years, with a focus on vulnerable children. This is achieved through the provision of early intervention, prevention and capacity building initiatives to support and strengthen families.	3.1
Payments to Universities and other Organisations for special studies and research	Funding for Indigenous research to enable FaHCSIA and the Australian Government to develop sound evidence-based policy and programs across a broad realm of social and economic areas.	1.2
Public Awareness	Funds initiatives that raise public awareness in the wider community of Aboriginal and Torres Strait Islander issues and culture. Includes funding to conduct the annual National Aborigines and Islanders Day Observance Committee (NAIDOC) community celebrations.	1.2
Services for People with Disability	Funding to improve the economic and social participation of people with disability by providing supported employment, improving access to information, and assisting with access to services. Funding also for assisting children with autism.	2.2

continued

Table 4.18 FaHCSIA Discretionary grants programs 2007–08 *continued*

Program name	Program description	Output Group
Support for Carers	Funding to assist carers to continue in their caring role and to prepare for life after caring responsibilities end through respite and information services for young carers and peer support groups for parents of young children with disability.	2.3
Support for Victims of Trafficking	Funding to provide individualised case management services to victims of trafficking of persons including assistance with accommodation, legal advice, counselling, training and social support.	2.5
Women's Leadership and Development	Funds initiatives to build women's capacity to take on greater leadership responsibilities, communication and consultation activities with women's groups. Also funds research issues relevant to women and activities that recognise the achievement of women in all sectors of society.	2.5
Women's Safety Agenda	Funding to address violence against women in four broad themes—prevention, health, justice and services. Together they aim to decrease the impacts of domestic violence and sexual assault upon the community.	2.5
Youth Engagement ²	Funding that improves the connection of young people with their family, community, education, training and employment.	2.4

¹ Transferred from Department of Education, Employment and Workplace Relations in December 2007 as part of the machinery of government changes that followed the November 2007 election

² Some grants within the youth engagement program e.g. mentor marketplace were transferred to Department of Education, Employment and Workplace Relations as part of the machinery of government changes that followed the November 2007 election.

* Note: This table provides a list of programs that fund organisations using discretionary grants. There is a Discretionary Grants Central Register administered by the Department of Finance and Administration in which agencies are required to register discretionary grants. All discretionary grants administered by FaHCSIA have been listed in this register.

Performance information about FaHCSIA's outcomes and outputs can be found in Part 2 performance reporting, see page 41 of this report.

APPENDIX 6: FREEDOM OF INFORMATION

Freedom of information (FOI) requests are administered by FaHCSIA in accordance with the *Freedom of Information Act 1982*. Supplementary material may be used to support the handling of FOI requests. This includes FOI Guidelines that are available from: www.pmc.gov.au.

Table 4.19 FaHCSIA—freedom of information: Number of requests 2007–08

Requests carried over from 2006–07	Requests received in 2007–08	Requests finalised in 2007–08 (including withdrawn)	Requests transferred to other agencies	Requests outstanding for 2007–08
12	36	39	2	7

Procedures for gaining access to documents are outlined in Part 3 of this report.

Functional statement

This functional statement is published to meet the requirements of section 8 of the *Freedom of Information Act 1982*.

Functions

The broad functions of the Department are described in the departmental overview of this report. The portfolio legislation is listed in the Administrative Arrangements Order and set out in Appendix 7. The Administrative Arrangements Order is available at: www.pmc.gov.au.

Arrangements for outside participation in policy development

Bodies or persons outside the Commonwealth administration may participate in the formulation of policy by the Department or in the administration of its enactments or schemes.

These bodies include:

- Aboriginals Benefit Account Advisory Committee
- Australian Families and Children’s Council
- Child Support National Stakeholder Engagement Group
- Commonwealth Advisory Committee on Homelessness
- Commonwealth–State Ministers’ Conference on the Status of Women

- Community and Disability Services Ministers' Conference
- Community Services Ministers' Advisory Council
- Consultative Forum for Aboriginal and Torres Strait Islander Fund
- Disability Investment Group
- Disability Standards Review Panel
- Emergency Relief State Advisory Committees
- Health, Community and Disability Services Ministers' Councils
- Housing Ministers' Advisory Committee
- Housing Ministers' Conference
- Indigenous Land Corporation
- Ministerial Council for Aboriginal and Torres Strait Islander Affairs
- Ministerial Council on Gambling
- National Council to Reduce Violence against Women and their Children
- National Housing Supply Council
- National Youth Leadership Group
- Northern Territory Emergence Response Review Board
- Northern Territory Emergence Response Review Expert Group
- Northern Territory Emergence Response Taskforce
- Repatriation Reference Committee
- SAAP National Coordination and Development Committee
- Standing Committee of Commonwealth, States, Territories and New Zealand Women's Advisers
- Standing Committee of Officials for Aboriginal and Torres Strait Islander Affairs
- Stronger Families and Communities Partnerships
- Torres Strait Islander Regional Authority.

Table 4.20 FaHCSIA freedom of information contact officers and details

FaHCSIA office	FOI Coordinator contact details
FaHCSIA National Office	FOI Coordinator PO Box 7576 Canberra Business Centre ACT 2610 Phone: (02) 6244 7421 Fax: (02) 6244 7955
NSW State Office	FOI Contact Officer GPO Box 9820 Sydney NSW 2001 Phone: 1300 653 227 Fax: (02) 8255 7799
Victorian State Office	FOI Contact Officer PO Box 9820 Melbourne VIC 3001 Phone: 1300 653 227 Fax: (03) 8626 1217
Queensland State Office	FOI Contact Officer PO Box 2018 Townsville QLD 4810 Phone: 1300 653 227 Fax: (07) 4772 4436
South Australian State Office	FOI Contact Officer GPO Box 9820 Adelaide SA 5001 Phone: 1300 653 227 Fax: (08) 8400 2199
Western Australian State Office	FOI Contact Officer GPO Box 9820 Perth WA 6848 Phone: 1300 653 227 Fax: (08) 9229 1566
Tasmanian State Office	FOI Contact Officer GPO Box 9820 Hobart TAS 7001 Phone: 1300 653 227 Fax: (03) 6211 9304
Australian Capital Territory Office	FOI Contact Officer PO Box 7576 Canberra Business Centre ACT 2610 Phone: 1300 653 227 Fax: (02) 6244 7955
Northern Territory Office	FOI Contact Officer GPO Box 9820 Darwin NT 0801 Phone: 1300 653 227 Fax: (08) 8936 6399

Table 4.21 FaHCSIA freedom of information: Categories of documents held by the Department

- ▶ ministerial, interdepartmental and general correspondence
- ▶ briefing papers and submissions prepared for the Minister*
- ▶ Cabinet documents, Cabinet submissions and associated briefs
- ▶ documents relating to questions in Parliament and related replies
- ▶ documents prepared for the Executive Council
- ▶ records of speeches, public addresses, discussion papers and other statements made by the Minister*
- ▶ media releases by the Minister* or the Department
- ▶ papers and records relating to internal administration, including working drafts, statistical records, facsimiles, as well as records relating to human and financial resource management
- ▶ policy documents
- ▶ requests for legal advice, legal advice given and other related legal documents
- ▶ documents relating to new and amending legislation, including drafting instructions and draft legislation
- ▶ documents relating to program administration
- ▶ papers relating to meetings (agenda, minutes and reports)
- ▶ research and investigation papers
- ▶ tender documents
- ▶ funding agreements, contracts and Deeds of Standing Offers.

* Where the term Minister appears in the list, it includes a reference to the Minister for Families, Housing, Community Services and Indigenous Affairs, the Hon Jenny Macklin, MP; the Minister for Housing and Minister for the Status of Women, the Hon Tanya Plibersek, MP; and the Parliamentary Secretary for Disabilities and Children's Services, the Hon Bill Shorten, MP.

Access to documents

Forms and leaflets relating to FaHCSIA payments and services delivered by Centrelink are freely available from Centrelink or the Family Assistance Office.

The Department holds publicly available documents, which are either free of charge upon request or available for purchase. The Department, in accordance with the provisions of section 9 of the *Freedom of Information Act 1982*, has lodged a statement with the National Archives of Australia listing the documents that are available from the Department. The statement is available at: www.naa.gov.au.

Enquiries and requests to obtain access to publicly available FaHCSIA documents should be directed to 1800 050 009 (freecall).

APPENDIX 7: LEGISLATION

At 30 June 2008, FaHCSIA's programs were administered under the provisions of the following Acts and parts of Acts for which the Minister for Families, Housing, Community Services and Indigenous Affairs is responsible for under the Administrative Arrangements Order:

- *A New Tax System (Family Assistance) Act 1999*, except to the extent administered by the Minister for Education, the Minister for Employment and Workplace Relations or the Minister for Social Inclusion
- *A New Tax System (Family Assistance) (Administration) Act 1999*, except to the extent administered by the Minister for Education, the Minister for Employment and Workplace Relations or the Minister for Social Inclusion
- *A New Tax System (Family Assistance and Related Measures) Act 2000*, except to the extent administered by the Minister for Education, the Minister for Employment and Workplace Relations or the Minister for Social Inclusion
- *A New Tax System (Bonuses for Older Australians) Act 1999*, Parts 1 and 5 insofar as they relate to Families, Housing, Community Services and Indigenous Affairs customers and Part 2
- *Aboriginal Affairs (Arrangements with the States) Act 1973*
- *Aboriginal and Torres Strait Islander Act 2005*, except to the extent administered by the Minister for Finance and Deregulation
- *Aboriginal and Torres Strait Islanders (Queensland Discriminatory Laws) Act 1975*
- *Aboriginal and Torres Strait Islanders (Queensland Reserves and Communities Self-management) Act 1978*
- *Aboriginal Land Grant (Jervis Bay Territory) Act 1986*
- *Aboriginal Land (Lake Condah and Framlingham Forest) Act 1987*
- *Aboriginal Land Rights (Northern Territory) Act 1976*
- *Aboriginal Land Rights (Northern Territory) (Amendment) Act 2006*
- *Child Support (Assessment) Act 1989*, except to the extent administered by the Minister for Human Services
- *Child Support Legislation Amendment (Reform of the Child Support Scheme—Initial Measures) Act 2006*, except to the extent administered by the Minister for Human Services
- *Child Support Legislation Amendment (Reform of the Child Support Scheme—New Formula and Other Measures) Act 2006*, except to the extent administered by the Minister for Human Services, the Minister for Education, the Minister for Employment and Workplace Relations or the Minister for Social Inclusion

- ▶ *Child Support (Registration and Collection) Act 1988*, except to the extent administered by the Minister for Human Services
- ▶ *Commonwealth and State Housing Agreement Act 1945*
- ▶ *Corporations (Aboriginal and Torres Strait Islander) Act 2006*
- ▶ *Corporations (Aboriginal and Torres Strait Islander) Consequential, Transitional and Other Measures Act 2006*
- ▶ *Data-matching Program (Assistance and Tax) Act 1990*
- ▶ *Disability Services Act 1986*, except to the extent administered by the Minister for Education, the Minister for Employment and Workplace Relations or the Minister for Social Inclusion
- ▶ *Employment and Workplace Relations Legislation Amendment (Welfare to Work and Other Measures) Act 2005*, insofar as it relates to legislation administered by the Minister for Families, Housing, Community Services and Indigenous Affairs
- ▶ *Employment and Workplace Relations Legislation Amendment (Welfare to Work and Other Measures) (Consequential Amendments) Act 2005*, insofar as it relates to legislation administered by the Minister for Families, Housing, Community Services and Indigenous Affairs
- ▶ *Equal Opportunity for Women in the Workplace Act 1999*
- ▶ *Families, Community Services and Indigenous Affairs and Other Legislation (2006 Budget and Other Measures) Act 2006*, except to the extent administered by the Minister for Veterans' Affairs
- ▶ *Families, Community Services and Indigenous Affairs and Veterans' Affairs Legislation Amendment (2006 Budget Measures) Act 2006*, except to the extent administered by the Minister for Veterans' Affairs
- ▶ *Family Assistance Legislation Amendment (More Help for Families—One-off Payments) Act 2004*
- ▶ Housing Agreements Acts
- ▶ Housing Assistance Acts
- ▶ *Marriage Act 1961*, Part IA
- ▶ *Native Title Act 1993*, Division 6 of Part 2 and Part 11
- ▶ *Northern Territory National Emergency Response Act 2007*
- ▶ *Social Security Act 1991*, except to the extent administered by the Minister for Education, the Minister for Employment and Workplace Relations or the Minister for Social Inclusion
- ▶ *Social Security (Administration) Act 1999*, except to the extent administered by the Minister for Education, the Minister for Employment and Workplace Relations or the Minister for Social Inclusion

- ▶ *Social Security (International Agreements) Act 1999*
- ▶ *Social Security Legislation Amendment (One-off Payments for Carers) Act 2005*
- ▶ *Social Security and Veterans' Entitlements Legislation Amendment (One-off Payments to Increase Assistance for Older Australians and Carers and Other Measures) Act 2006*, except to the extent administered by the Minister for Veterans' Affairs
- ▶ *Social Security and Veterans' Affairs Legislation Amendment (One-off Payments and Other 2007 Budget Measures) Act 2007*, except to the extent administered by the Minister for Veterans' Affairs
- ▶ *Social Security and Veterans' Entitlements Legislation Amendment (One-off Payments and Other Budget Measures) Act 2008*, except to the extent administered by the Minister for Veterans' Affairs
- ▶ *Social Security (Rewrite) Transition Act 1991*
- ▶ *Social Welfare Commission (Repeal) Act 1976*
- ▶ *Supported Accommodation Assistance Act 1994*
- ▶ *Tax Laws Amendment (Simplified Superannuation) Act 2007*, item 20 of Schedule 8 insofar as it relates to legislation administered by the Minister for Families, Housing, Community Services and Indigenous Affairs.

APPENDIX 8: FAMILY TAX BENEFIT RECONCILIATION DATA

Table 4.22 Reconciliation outcomes

The table below shows reconciliation outcomes for Family Tax Benefit recipients in the relevant entitlement year, as at 30 June 2008.

		Entitlement year	
		2005–06	2006–07
Top-ups	Number of customers	1,826,942	1,716,803
	Per cent of total customer number	85%	85%
	Total amount	\$3,392m	\$3,404m
	Average amount	\$1,857	\$1,983
Nil change	Number of customers	149,240	146,938
	Per cent of total customer number	7%	7%
Overpayments	Number of customers	179,696	152,866
	Per cent of total customer number	8%	8%
	Total amount	\$224m	\$197m
	Average amount	\$1,246	\$1,291
Total	Number of customers	2,155,878	2,016,607

Table 4.23 Outstanding debts

The table below shows the following information for customers who had been reconciled as at 30 June 2008:

- 1) number of Family Tax Benefit recipients with outstanding reconciliation debts in each entitlement year
- 2) total amount of outstanding Family Tax Benefit reconciliation debts for each entitlement year
- 3) number of Family Tax Benefit recipients who had part or all of their tax refund withheld to offset a debt from the same entitlement year.

		2002-03	2003-04	2004-05	2005-06	2006-07
ACT	Number of customers	138	160	294	441	807
	Total outstanding debt	\$221,108	\$256,001	\$486,423	\$669,697	\$1,170,611
	Customers with tax refund withheld	3,297	1,015	1,547	1,271	1,172
NSW	Number of customers	2,903	3,255	5,856	10,163	17,675
	Total outstanding debt	\$5,209,445	\$6,531,305	\$10,723,614	\$15,687,751	\$27,086,000
	Customers with tax refund withheld	65,279	19,335	25,605	23,426	20,733
NT	Number of customers	141	138	238	363	621
	Total outstanding debt	\$187,808	\$234,557	\$367,965	\$467,693	\$847,015
	Customers with tax refund withheld	2,244	473	871	759	700
QLD	Number of customers	1,770	2,103	3,906	6,926	12,445
	Total outstanding debt	\$2,857,804	\$4,104,956	\$6,810,389	\$10,786,237	\$19,374,305
	Customers with tax refund withheld	44,163	10,906	14,258	14,491	14,136
SA	Number of customers	508	539	1,139	2,082	4,084
	Total outstanding debt	\$666,880	\$1,033,631	\$1,910,503	\$2,953,401	\$6,034,504
	Customers with tax refund withheld	16,475	3,993	5,382	5,013	4,724

continued

Table 4.23 Outstanding debts *continued*

		2002-03	2003-04	2004-05	2005-06	2006-07
TAS	Number of customers	159	186	374	636	1160
	Total outstanding debt	\$216,733	\$306,241	\$576,605	\$849,816	\$1,677,975
	Customers with tax refund withheld	5,369	880	1,421	1,411	1,307
VIC	Number of customers	1,872	2,112	4,176	7,306	13,509
	Total outstanding debt	\$3,078,419	\$3,885,291	\$7,409,188	\$10,975,780	\$20,387,498
	Customers with tax refund withheld	53,402	14,221	18,859	17,575	16,639
WA	Number of customers	910	1,038	2,062	3,835	7,647
	Total outstanding debt	\$1,380,834	\$1,997,980	\$3,699,877	\$5,944,793	\$12,614,871
	Customers with tax refund withheld	21,423	5,810	8,215	7,692	7,996
N/R**	Number of customers	1,412	1,069	1,199	1,228	1,135
	Total outstanding debt	\$1,938,990	\$1,974,826	\$2,303,404	\$1,944,993	\$1,827,328
	Customers with tax refund withheld	3,277	1,055	1,321	1,074	901
Total	Number of customers	9,813	10,600	19,244	32,980	59,083
	Total outstanding debt	\$15,758,020	\$20,324,787	\$34,287,969	\$50,280,161	\$91,020,108
	Customers with tax refund withheld	214,929	57,688	77,479	72,712	68,308

* Excludes customers who had a tax refund withheld to offset a debt from a previous year.

** The 'N/R' (not recorded) category covers customers with overseas addresses, addresses that are post office boxes (rather than street addresses), and invalid addresses (e.g. for people who are no longer customers).

State is the state in which the customer resided at 30 June 2007, which may differ from when the debt was incurred.

Table 4.24 Average incomes by state/territory for customers with a debt

The table below shows the average adjusted taxable income (ATI*), by state and territory, for all Family Tax Benefit customers and their primary partners who had been reconciled as at 30 June 2008 and had a debt in the relevant entitlement year.

	2002-03	2003-04	2004-05	2005-06	2006-07
ACT	\$62,047	\$82,264	\$90,527	\$95,598	\$100,334
NSW	\$55,261	\$78,218	\$84,195	\$90,035	\$95,553
NT	\$46,796	\$67,996	\$76,897	\$83,963	\$88,136
QLD	\$50,835	\$73,177	\$79,768	\$87,383	\$93,188
SA	\$51,901	\$71,866	\$79,049	\$84,510	\$90,305
TAS	\$46,642	\$67,625	\$75,034	\$81,884	\$86,516
VIC	\$55,405	\$76,091	\$82,537	\$88,881	\$94,233
WA	\$53,795	\$75,568	\$84,107	\$94,381	\$101,690
N/R**	\$52,596	\$72,888	\$81,392	\$88,097	\$94,947
Total	\$53,697	\$75,642	\$82,363	\$89,194	\$94,977

* Customers with zero actual ATI are excluded in the calculation of average actual ATI.

** The 'N/R' (not recorded) category covers customers with overseas addresses, addresses that are post office boxes (rather than street addresses), and invalid addresses (e.g. for people who are no longer customers).

State is the state in which the customer resided at 30 June 2008, which may differ from when the debt was incurred.

Table 4.25 Average incomes by payment type

The table below shows the average actual adjusted taxable income (ATI) by payment type, of customers and their primary partners who were entitled to Family Tax Benefit Part A at any stage in the relevant financial year and who had been reconciled as at 30 June 2008.

	Average actual adjusted taxable income	
	2006-07*	2005-06*
ATO lump sum	\$73,143	\$69,890
Centrelink lump sum	\$55,644	\$56,069
Instalments	\$46,207	\$44,978
Fortnightly/lump sum combination	\$60,388	\$55,233

* Customers with zero actual ATI are excluded in the calculation of average actual ATI.

Table 4.26 Ranged income

The table below shows the distribution of actual adjusted taxable income (ATI) for customers and their primary partners who were entitled to FTB Part A or FTB Part B at any stage during the relevant financial year, and who had been reconciled as at 30 June 2008.

Actual ATI (\$)	2006–07		2005–06	
	Customers entitled to FTB Part A	Customers entitled to FTB Part B	Customers entitled to FTB Part A	Customers entitled to FTB Part B
0 to less than 20,000	445,623	441,688	500,751	496,288
20,000 to less than 40,000	443,371	433,440	475,727	463,206
40,000 to less than 60,000	340,796	281,534	377,702	303,679
60,000 to less than 80,000	330,541	191,078	365,220	201,498
80,000 to less than 100,000	239,590	97,957	237,015	93,557
100,000 to less than 120,000	46,398	41,857	30,966	38,425
120,000 to less than 140,000	3,470	19,843	2,409	17,759
140,000 to less than 160,000	853	10,373	710	9,164
160,000 to less than 180,000	326	5,814	309	5,144
180,000 to less than 200,000	178	3,588	170	3,338
200,000 to less than 300,000	225	6,908	241	6,636
300,000 to less than 400,000	44	1,782	46	1,724
400,000 to less than 500,000	20	771	26	762
500,000 to less than 600,000	< 20	333	< 20	332
600,000 to less than 700,000	< 20	199	< 20	187
700,000 to less than 800,000	< 20	119	< 20	123
800,000 to less than 900,000	< 20	91	< 20	83
900,000 to less than 1,000,000	< 20	72	< 20	61
1,000,000 or more	37	251	< 20	174
Total	1,851,491	1,537,698	1,991,343	1,642,140

Please note:

For the above table, Centrelink and ATO customers who were entitled to lump sum grants and were not subsequently reconciled are not included. Analysis shows this group of customers is too small to significantly alter the income distribution.

For privacy reasons, cells containing fewer than 20 observations have been reported as “< 20”.

There are many reasons why families with high incomes can legitimately receive FTB Part A. These include:

- ▶ Customers with large families.
- ▶ Customers who were entitled to an income support payment for part of the year.
- ▶ Customers whose personal circumstances have changed during the year. For example, customers who were partnered for part of the year, and had their FTB Part A entitlements cancelled for the period when they were partnered and had income above the threshold, but were entitled to FTB Part A for the period when they were not partnered.
- ▶ Certain groups of customers are free of the FTB Part A income test.
- ▶ Child Disability Allowance (CDA) recipients are eligible for FTB Part A due to the CDA savings provisions originally introduced in 1993. CDA was not asset or income tested and CDA qualifications also entitled families to a minimum amount of Family Allowance free of any means test prior to January 1993.
- ▶ Blind Disability Support Pensioners receive their income support payments and FTB Part A free of income testing in accordance with existing legislation.

APPENDIX 9: STATEMENT OF MATERIAL ERROR 2006–07

This statement refers to the FaCSIA 2006–07 Annual Report.

Carer Allowance (page 130)

Quantity indicator: Number of people cared by for clients receiving Carer Allowance. Actual Child and HCC number was not included. Text omitted: ‘Child 129,298’.

In the 2006–07 Annual Report, FaHCSIA reported 14,644 carers did not receive Carer Allowance (child) but received a Health Care Card. This figure was incorrect and should have been 19,030 carers did not receive Carer Allowance (child) but received a Health Care Card.

Family Tax Benefit (page 168)

The heading of the performance indicators (PI) at the top of the page is wrong. It is titled ‘Quality—assurance indicator: Percentage of FTB claims finalised within 21 days of lodgement’ but this title is duplicated from the table of page 166. The PI at the top of page 168 should read ‘Quantity indicator: FTB Part A with Multiple Birth Allowance; FTB Part A with Large Family Supplement’. Note that only the title is incorrect—the estimate, actual and variance information is correct.

Table 4.27 (page 362)

The table that goes over those two pages has one row missing (which should appear at the bottom of page 362 or the top of page 363) for Adjusted Taxable Income, 140,000 to less than 160,000. The totals at the bottom of page 363 include the figures from the missing row so the titles reflect what would be correct if that row was inserted in the table.

APPENDIX 10: ABORIGINALS BENEFIT ACCOUNT ANNUAL REPORT 2007–08

Overview

The Aboriginals Benefit Account (ABA) is a Special Account (for the purposes of the *Financial Management and Accountability Act 1997*) established for the receipt of statutory royalty equivalent monies generated from mining on Aboriginal land in the Northern Territory (NT), and the distribution of these monies.

The ABA is administered by the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) in accordance with the requirements of the *Aboriginal Land Rights (Northern Territory) Act 1976* (the ALRA) and the *Financial Management and Accountability Act 1997* (the FMA Act).

Responsible Minister

Under sub-section 64(4) of the ALRA, the Minister for Families, Housing, Community Services and Indigenous Affairs, the Hon. Jenny Macklin, MP, is able to direct that amounts be paid, or applied to or for, the benefit of Aboriginals living in the Northern Territory.

For part of the reporting period the responsible minister was the former Minister for Families, Community Services and Indigenous Affairs, the Hon. Mal Brough, MP.

Amendments made to the ALRA in 2006

The *Aboriginal Land Rights (Northern Territory) Amendment Act 2006* (the Amendment Act) was passed by Parliament on 17 August 2006. The Amendment Act introduced a number of changes relating to the operation and functions of the ABA, including:

- formalising the Minister's ability to specify a minimum investment amount for the ABA to maintain the viability of the ABA in the longer term—section 62A
- allowing the Minister to specify conditions on payments made under section 64(4)—section 64(5A)
- enabling the Minister to appoint up to two members to the ABA Advisory Committee with land management, business or financial management expertise—sections 65(4) and 65(5)
- allowing debits to be made from the ABA for the administration and acquisition of leases granted or transferred to approved entities under section 19A—section 64(4A).

In addition to the above changes, Land Council administration expenditure payments under section 64(1) are now approved by the Minister based on performance and need. This

replaced the entitlement to a mandated share of the statutory royalty equivalents for the funding of administrative costs of the Land Councils.

The Amendment Act should contribute positively to the ongoing economic and social development opportunities for the Aboriginal people living in the Northern Territory.

Major functions of the ABA

The major functions of the ABA are described in Table 4.27 below.

Table 4.27 Major functions of the ABA

Function according to Section of the ALRA	Description
Receipts into the ABA Sections 62–63	To receive the equivalent of mining royalty monies derived from mining operations on Aboriginal land in the Northern Territory, and such other income as outlined in section 63 of the ALRA.
Payments to Land Councils Section 64(1), in accordance with section 34(1)	To make payments to Aboriginal Land Councils in the Northern Territory in the proportions determined by the Minister to meet their administrative expenditure. The ALRA requires that the administrative expenditure of the Land Councils is to be in accordance with the estimates of expenditure approved by the Minister.
Payments to Royalty Associations Section 64(3)	To make payments to the above mentioned Land Councils for distribution to incorporated Aboriginal associations, communities or groups in order to benefit those Aboriginal people who are affected by mining operations. These payments are directly linked to the amount or royalty equivalent monies received in respect of mining in the areas concerned. Royalty associations receive 30 per cent of the royalty equivalents paid into the ABA.
Beneficial payments Section 64(4)	For the Minister to make payments for the benefit of Aboriginal people living in the Northern Territory. The ABA Advisory Committee provides advice to the Minister on these payments.
Administration payments Section 64(6)	To make payments to meet the expenses of administering the ABA.
Office of Township Leasing payments Section 64(4A)	To make payments for the acquisition and administration of township leases approved under section 19A of the ALRA.

Future directions

FaHCSIA is taking steps to increase the accountability and transparency of the ABA. The need for this work is expected to be borne out by the Office of Evaluation and Audit (OEA) performance audit of the ABA report, due in early 2008–09.

During the course of the next two years reforms to the operation of the ABA will be made. These changes are aimed at improving the transparency, efficiency and performance of the ABA. The ABA reform agenda includes:

- strengthening governance arrangements supporting the operation of the ABA
- updating grant administration processes in line with grants management best practice
- developing a strategic financial management plan
- developing a performance monitoring and reporting framework.

ABA output reporting structure 2007–08

The ABA's output reporting framework (detailed in Table 4.28 below) is based on the major functions of the ABA described previously. As indicated above, a performance monitoring and reporting framework is in the early stages of development to enable the ABA to report against a set of performance indicators in line with standard annual reporting requirements. It is anticipated that the ABA will commence reporting against performance indicators from 2008–09, with a complete performance reporting framework in place by 2010–11.

Table 4.28 ABA output framework

Output Group: Administration of the ABA	
1.1	Receipts into the ABA and other income
1.2	Payments out of the ABA and other expenditure
1.3	ABA—Secretariat
1.4	Strategic Management

Output Group 1.1 — Receipts into the ABA and other income

Summary of ABA income for 2007–08

Output Group 1.1 includes:

- the receipt of royalty equivalent monies into the ABA under section 63 of the ALRA
- the receipt of interest earned on ABA investments
- other income, which primarily relates to services provided free of charge.

Table 4.29 Summary of ABA income for 2007–08

	2007–08 \$'000	2006–07 \$'000
Royalty equivalents	83,257	87,336
Interest	12,253	9,659
Resources received free of charge	1,382	979
Total ABA income	96,892	97,974

Royalty equivalent receipts

Under the *Northern Territory (Self-Government) Act 1978*, all Commonwealth interests in minerals in the Northern Territory, other than a prescribed substance within the meaning of the *Atomic Energy Act 1953*, are vested in the Northern Territory.

Title to those substances to which the *Atomic Energy Act 1953* refers, principally uranium, remains vested in the Commonwealth.

Royalties in respect of uranium and non-uranium mining on Aboriginal land are paid to the Australian Government Department of Resources, Energy and Tourism (DRET) and to the Royalty Branch of the Northern Territory Treasury respectively.

Following advice from these bodies and any necessary determinations made by the Minister, special appropriations are made from the Consolidated Revenue Fund (CRF) to enable funds equivalent to the amount of royalties received from mining interests on Aboriginal land be credited to the ABA. Advices are provided weekly by the Northern Territory Treasury and twice yearly from DRET, exclusive of adjustments, if applicable. These funds are public funds.

Table 4.30 below provides a break-up of uranium and non-uranium royalty equivalents credited to the ABA for 2007–08 and 2006–07.

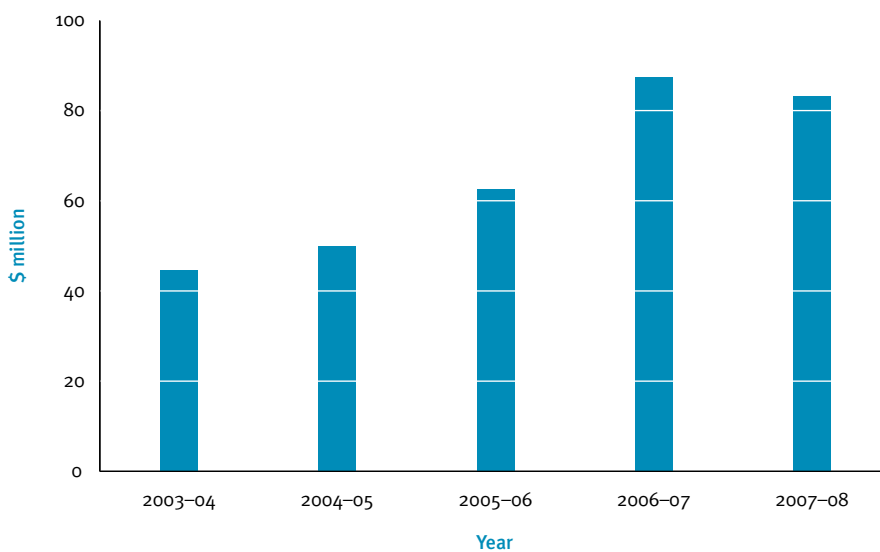
Table 4.30 Royalty equivalent receipts

	2007–08 \$'000	2006–07 \$'000
Uranium royalties	14,139	12,340
Non-uranium royalties	69,118	74,996
Total royalty equivalents	83,257	87,336

Source: 2007–08 ABA Financial Statement and Annual Report Working Papers

ABA royalty equivalent income is volatile and outside the control of the Minister or the ABA. The following chart shows section 63 receipts from royalty equivalents transferred into the ABA during the past five years.

Figure 4.1 Section 63 royalty equivalent receipts transferred to the ABA for the last five years



Interest receipts

The ABA earns interest on funds that are surplus to immediate needs. Interest earned is either receipted directly into the ABA's official bank account or rolled over to a new investment. Table 4.31 details interest earned for 2006–07 and 2007–08.

Table 4.31 Interests receipts

2007–08 (\$'000)	2006–07 (\$'000)
12,253	9,659

Other income—resources received free of charge (RRFOC)

The ABA receives resources free of charge in relation to audit services provided by the Australian National Audit Office (ANAO) and in relation to resources (primarily staffing) provided by FaHCSIA. The total value of resources provided free of charge to the ABA are provided in Table 4.32 below.

Table 4.32 Total value of resources provided free of charge by the Department

2007–08 (\$'000)	2006–07 (\$'000)
1,382	979

Refer income statement, note 3D as reported in the financial statements.

Output Group 1.2— Payments out of the ABA and other expenditure

ABA cash flow expenditure 2007–08

Table 4.33 summarises ABA cash flow expenditure for 2007–08.

Table 4.33 Summary ABA cash flow expenditure for 2007–08*

Payments from the ABA	2007–08 (\$'000)
Grants (subsection 64(4) ALRA)	20,311
Suppliers (subsection 64(6) ALRA)	610
Employees (subsection 64(6) ALRA)	17
Payments township leases (subsection 64(4A) ALRA)	5,000**
Payments to Land Councils for administrative purposes (subsection 64(1) ALRA)	25,084
Payments to Land Council for distribution (subsection 64(3) ALRA)	24,977
Total cash used	75,999

* The Cash Flow Statement from the audited 2007–08 Financial Statements has been used to show actual cash movements from the ABA (refer page 6 of the Financial Statements).

** Flowing from the operation of the newly created Office of Township Leasing (OTL) in 2007–08, the Nguuu Township Head Lease was signed on 30 August 2007. As part of the agreement, an initial payment of \$5 million was paid to the Tiwi Land Council. The \$5 million payment is classified as a prepayment and expensed over 15 years (refer Explanatory Note for Table 4.38).

Mining Withholding Tax

Under the *Income Tax Assessment Act 1936*, payments made from royalty equivalents credited to the ABA, are subject to Mining Withholding Tax (MWT) at a rate specified in the *Income Tax (Mining Withholding Tax) Act 1979*. In accordance with the *Taxation Laws Amendment Act (No. 3) 1994*, the current rate of tax applied to payments of MWT is four per cent.

From 1 July 2003, the Australian Taxation Office (ATO) determined the ABA to be a large Pay as You Go (PAYG) Withholder. MWT liabilities on payments made are paid twice weekly on or before due dates, in accordance with the Large withholders guide to PAYG Withholding issued by ATO.

Table 4.34 Mining Withholding Tax (MWT) 2007–08

	2007–08 \$'000	2006–07 \$'000
Total MWT expenditure	2,296	1,718

Source: 2007–08 ABA Financial Statement and Annual Report Working Papers.

Section 64(1) – Land Council expenditure

Table 4.35 lists ABA expenditure to the four Northern Territory Land Councils to meet their administrative costs.

Table 4.35 Expenditure to Land Councils 2007–08 and 2006–07 (net of MWT)

	2007–08 \$'000	2006–07 \$'000
Northern Land Council (NLC)*	11,601	13,361
Central Land Council (CLC)**	7,783	9,066
Tiwi Land Council	1,928	1,862
Anindilyakwa Land Council (ALC)***	640	907
Total subsection 64(1) net	21,952	25,196

Refer Note 4D Payments to Land Councils for administrative purposes as reported in the Financial Statements.

- * The \$13,361 million paid to the NLC in 2006–07 includes an approval of additional funding of \$2 million for the outfitting of new office premises.
- ** The \$7,783 million paid to the CLC reflects in 2007–08 actual payments made of \$9,913 million offset by an adjustment of \$2.130 million reflecting the absorption of prior year's amounts due under the former guaranteed funding model.
- *** The \$640,000 paid to the ALC in 2007–08 reflects actual payments made of \$825,000 offset by an adjustment of \$185,000 reflecting the absorption of prior year's amounts due under the former guaranteed funding model.

Section 64(3) – statutory payments to royalty associations

Following changes to the legislation in 2006, the only fixed statutory payments now made are subject to section 64(3) of the ALRA. Under this provision 30 per cent of the royalty equivalent monies received are directed to Land Councils for distribution, in accordance with subsection 35(2) of the ALRA, to Aboriginal organisations in areas affected by mining operations.

Table 4.36 Payments under subsection 64(3) 2007–08 (net of MWT) – royalty associations

	2007–08 \$'000	2006–07 \$'000
Northern Land Council	6,508	5,111
Central Land Council	7,265	9,126
Anindilyakwa Land Council	10,206	10,915
Total payments under section 64(3) net	23,979	25,152

Refer Note 4E Distribution to Land Councils as reported in the Financial Statements.

During the 2007–08 and 2006–07 reporting period, there were no areas affected by mining operations for the Tiwi Island.

Section 64(4) – payments for the benefit of Aboriginal people living in the Northern Territory (discretionary payments).

Under section 64(4) the Minister can make payments to or for the benefit of Aboriginal people living in the Northern Territory (Table 11). The ALRA establishes the ABA Advisory Committee to provide advice to the Minister concerning these payments. In 2007–08, 58 funding approvals were paid from the ABA under the following broad categories:

- scholarship and sponsorship in education and leadership
- community enhancement
- small business initiatives
- major economic projects
- land and sea management
- ceremonial and funeral.

Table 4.37 Expenditure under subsection 64(4) 2007–08 Discretionary Payments

	2007–08 Actual (\$'000)	2007–08 Accrual (\$'000)	2006–07 (\$'000)
Total expenditure	20,311	603*	16,240

* In prior years, a number of grants were incorrectly recorded in the financial statements as expenses rather than commitments.

Further information on ABA discretionary payments, including those organisations that have received funding, is available on the FaHCSIA website.

Sections 64(6) and 64(4A)—expenditure

Expenses relating to the administration of the ABA are paid under section 64(6) and include the value of resources provided free of charge to the ABA (see Table 4.32). Resources provided free of charge are recognised in the ABA financial statements under both income and expenditure and are therefore included in Table 4.38 below. Section 64(6) administration expenses also include ABA Advisory Committee meeting expenses, Committee Members' sitting fees/superannuation and other administration expenses, including consultants.

In 2006–07, the Office of Township Leasing (OTL) was established. The Executive Director of Township Leasing is responsible for managing on behalf of the Commonwealth certain township leases entered into with Indigenous communities in the Northern Territory. Expenses related to township leases are currently paid from the ABA under section 64(4A).

Table 4.38 Expenditure under sections 64(6) and 64(4A)

	2007–08 \$'000	2006–07 \$'000
64(6) expenditure, including value of resources provided free of charge		
Employee wages and salaries/superannuation	1,108	689
Committee members' sitting fees/superannuation	17	21
Other administration expenses	489	446
Committee meeting expenses	51	60
64(4A) expenditure		
Office of Executive Director Township Leasing administrative expenses	457	–
Payments for township leases	278*	–
Total expenditure under 64(6) and 64(4A)	2,400	1,216

Source: 2007–08 ABA Financial Statement and Annual Report Working Papers.

Refer Notes 4A Employees and 4B Suppliers as reported in the Financial Statements

* The Payments for Township Leases of \$278,000 relates to the recognition of the first year's expense of the Nguui Township Head Lease (the \$5 million lease payment is classified as a prepayment and expensed over 15 years—refer Explanatory Note for Table 4.33).

Consultancy services

Consultancy expenditure under section 64(6) for 2007–08 was \$221,000 (net of GST) and is included in Table 4.38.

Table 4.39 lists consultancy services to the ABA for 2007–08.

Table 4.39 Consultancy services to the ABA 2007–08

Consultancy	2007–08 (\$'000)
KPMG Darwin—Financial Services	158
Enmark Business Advisors	45
Ove Arup	17
Westaff (Australia) Pty Ltd	1
Total consultancy costs	221

Output Group 1.3—ABA Secretariat

Output Group 1.3 focuses on the provision of secretariat services to the ABA Advisory Committee.

ABA Advisory Committee 2007–08

The ABA Advisory Committee is established under subsection 65(1) of the ALRA. Its role is to advise the Minister in connection with debiting the Account for the purposes of making payments under section 64(4).

The committee consists of 15 members. The chairperson is appointed by the Minister, while the remaining 14 members are elected from within the membership of the four Northern Territory Land Councils.

Figure 4.2 ABA Advisory Committee Membership

Chairperson (Re-appointed 2006 for a three-year period)		
Dr Miriam-Rose Baumann, AM Naiyu Community at Daly River, Northern Territory		
Northern Land Council (Appointed/re-appointed in 2007 for a three-year period)		
Mr Samuel Bush-Blanasi Katherine Ms Margaret Daiyi Darwin/Daly/Wagait Mr Bunug Galaminda West Arnhem Mr Wali Wunungmurra East Arnhem	Mr Jacob Larsen Ngukurr/Numbulwar Mr Jeffrey Dixon Borroloola/Barkly Mr Roy Harrington Victoria River District	Ms Dhuwarrarr Marika* East Arnhem Ms Helen Lee* Katherine Mr Gordon Nawundulpi* Ngukurr Mr John Daly* Darwin/Daly/Wagait
Central Land Council (Appointed/re-appointed 2007 for a three-year period)		
Mr Lindsay Bookie Eastern Plenty Region Ms Veronica Lynch Alice Springs Region	Mr Harry Nelson Tanami Region Ms Gina Smith Tennant Creek Region	Mr Harry Wilson South West Region Mr Douglas Multa* Western Region
Anindilyakwa Land Council (Appointed 2006 for a three-year period)		
Mr Tony Wurramarra Groote Eylandt		
Tiwi Land Council (Appointed 2006 for a three year period)		
Mr Matthew Wonaeamirri Milikapiti		

* These members are retired members.

ABA Advisory Committee meetings

Through out 2007–08, the ABA Advisory Committee met twice. The first meeting was held between 4 and 6 September 2007, the second meeting was held between 9 and 10 April 2008.

Output Group 1.4—Strategic Management

Overview

Output Group 1.4 focuses on the strategic management of the ABA and the ABA Investment Portfolio. FaHCSIA is responsible for ensuring that the ABA meets its financial accountability responsibilities to the Government and the Parliament which complies with financial legislation and the ALRA.

Section 64B of the ALRA requires FaHCSIA to keep accounts and prepare Financial Statements in respect of the ABA, as determined by the Minister for Finance.

Section 64B also requires the Auditor-General to report on the Financial Statements to the Minister for Families, Housing Community Services and Indigenous Affairs.

Each year FaHCSIA seeks information from relevant mining companies in relation to the quantum and timing of royalty's payable in respect of mining on Aboriginal land in the Northern Territory.

The information is sought to facilitate the preparation of annual projections of receipts and payments for the ABA and to meet the Commonwealth budget obligations. Projections are incorporated in a cash flow spreadsheet, dissected over the twelve months of the year. Monthly projections are updated with actual figures at the end of each month.

The ABA Investment Portfolio

The investment objective of FaHCSIA, as the financial administrator of the ABA, is to ensure that the account complies with legislative obligations under both the *Financial Management and Accountability Act 1997* (FMA Act) and the *Aboriginal Land Rights (Northern Territory) Act 1976*, whilst ensuring the ABA Investment Portfolio and bank account are managed to ensure sufficient funds are available for its statutory payments and its discretionary payments.

Monies which are surplus to immediate requirements are invested under section 39 of the FMA Act.

Investments authorised under section 39 of the FMA Act include:

- securities of the Commonwealth
- securities guaranteed by the Commonwealth
- a deposit with a bank, including a deposit evidenced by a certificate of deposit
- any other form of investment prescribed by the regulation.

Table 4.40 lists the ABA Investment Portfolio as at 30 June 2008.

Table 4.40 ABA Investment Portfolio as at 30 June 2008

	2007-08 \$'000	2006-07 \$'000
Interest Bearing Deposits	131,540	124,400
Negotiable Certificates of Deposit	59,217	45,183
Total ABA Investment Portfolio	190,757	169,583

Refer Notes 5C Investments as reported in the Financial Statements.

The development of a strategic financial management plan for the ABA incorporating a minimum investment amount, long term investment strategy and financial performance indicators is in the early stages of development. The development of the strategic plan is subject to the Government's policy approach to the Indigenous Economic Development Strategy being developed.

